



Be part of something bigger.

# JOIN BPCA.

## British Pest Control Association membership application form



[bPCA.org.uk/membership](http://bPCA.org.uk/membership)  
Driving excellence in pest management

01332 294 288  
@britpestcontrol

## Application form

# BPCA membership

If this form is not filled in entirely or the documents listed are not supplied then the application process will be delayed.



## Company structure

What category of membership are you applying for?	Tick
Servicing membership Full member	<input type="checkbox"/>
Manufacturing and distributors membership Full member	<input type="checkbox"/>
Consultant membership Full member	<input type="checkbox"/>
Associate membership	<input type="checkbox"/>
Observer membership International member	<input type="checkbox"/>

What type of company are you?	Tick
Sole trader	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Private limited company	<input type="checkbox"/>
Public limited company	<input type="checkbox"/>
Other (specify):	<input type="text"/>

## Organisation details **To be completed in full where applicable:**

If your application is accepted you will be authorised to claim membership of the BPCA and use the BPCA logo, as supplied, in relation to the named organisation only. If you wish other related businesses to be covered by membership, please provide details below, including other addresses, where relevant.

Name	
Registered address	
Postcode	Telephone
Fax	Company email
Operational address	
Postcode	Website

Company registration (if applicable)  DUNS number (if applicable)

Has your company ever applied for membership of the BPCA before? Yes  No

How did you hear about us?  
If you were recommended by someone, please let us know the name of the person and the company.

Comments

Why do you want to join?

Comments



# Application form **BPCA membership**

## Contacts

Who is the primary contact for BPCA at your organisation?

<b>Name</b>	
<b>Position</b>	<b>Telephone (direct)</b>
<b>Mobile (direct)</b>	<b>Email (direct)</b>

Who is completing this form? *If different*

<b>Name</b>	
<b>Position</b>	<b>Telephone (direct)</b>
<b>Mobile (direct)</b>	<b>Email (direct)</b>

Who is authorised to amend contact details on behalf of your organisation?

<b>Name</b>	
<b>Position</b>	<b>Telephone (direct)</b>
<b>Mobile (direct)</b>	<b>Email (direct)</b>

## Trading details

When did your organisation commence trading in pest management?  
MM/YY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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What areas do your organisation cover? Give the first part of the postcode for all the area you cover:

<b>Postcodes</b>
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Indicate the involvement in any of the following activities with approximate % of total business:

General pest management	%	Sale of pesticides	%
Fumigation	%	Sale of equipment	%
Timber treatment	%	Bird management proofing	%
Manufacture of equipment	%	Bird control (trapping and shooting)	%
Timber treatment	%	Heat treatment	%
Manufacture of pesticides	%	Other (specify): <input type="text"/>	%



# Application form **BPCA membership**

## Trading details **Continued:**

Do you undertake any business other than pest management?

Yes  No

**IF YES** Describe what else your organisation does:

<b>Comments</b>
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Do you use agents, sub-contractors or franchisees for any pest management activities?

Yes  No

**IF YES:**

Are they all members of the BPCA?

Yes  No

Are they all CHAS registered?

Yes  No

## Insurance

We advise that you consult your broker to ensure that your business is adequately covered. Required insurances:

- **Employers liability** is a legal requirement to cover you against claims for injury at work from employees, including part-time staff and trainees
- **Public and products liability** protection against claims for injury or illness caused to people other than employees and damage to their property. One of the most valuable covers you can have, it also covers claims related to your goods even if these claims arise long after the goods have been supplied
- **Professional indemnity insurance** provides protection against the financial consequences of making errors and omissions. Professional indemnity insurance is essential for any professional organisation that gives advice or provides services in a professional capacity.

Indicate which of the following insurance policies are in force and the extent of cover:

<b>Employers liability</b> £10m minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Policy number</b>	<b>Limit</b>
<b>Public liability</b> £2m minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Policy number</b>	<b>Limit</b>
<b>Product liability</b> £2m minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Policy number</b>	<b>Limit</b>
<b>Professional indemnity</b> £500,000 minimum	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Policy number</b>	<b>Limit</b>

<b>Name of insurers</b>	<b>Address of insurers</b>
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# Application form BPCA membership

## Training and qualifications

It is a requirement of membership that all staff involved in the eradication, control or management of pest species (hereby referred to as **technical staff**) must:

- Hold a relevant qualification<sup>3</sup>
- Agree to be members of a recognised CPD scheme<sup>3</sup>.

Full members undertake to provide an annual return of training and qualifications for technical staff.

Would you like to enroll your **technical staff** on the BPCA Registered<sup>2</sup> individual recognition scheme? Full members only. Extra charges apply. Yes  No

**IF YES:** Would you like to enroll your **non-technical staff** on the BPCA Registered<sup>2</sup> individual recognition scheme? Full members only. Extra charges apply. Not required for membership criteria. Yes  No

**IF NO:** If you are not joining BPCA Registered<sup>2</sup> you will need to provide proof that your technical staff are on a recognised CPD scheme<sup>3</sup> before your organisation is accepted into membership.

How many of your staff are employed in pest management?

How many carry out the application of pesticides?

Who is in direct charge of pest management operations?

Name	CPD number (if applicable)
Qualifications held	

State the names of all **technical staff**, the qualifications they hold and their CPD scheme membership number (CPD number applicable if you're not joining BPCA Registered):

Name of team member	Job title For example technician, trainee, etc	Qualification Trainees have 18 months to pass the Level 2 Award in Pest Management or equivalent <sup>3</sup> for the company to remain a member	Certificate number	CPD number If applicable

You can add more staff on the next page.



# Application form BPCA membership

## Training and qualifications Continued:

Name of team member	Job title <small>For example technician, trainee, etc</small>	Qualification <small>Trainees have 18 months to pass the Level 2 Award in Pest Management or equivalent<sup>3</sup> for the company to remain a member</small>	Certificate number	CPD number <small>If applicable</small>



## Application form **BPCA membership**

### References

Please provide a customer and supplier reference.

#### Customer reference:

Contact name	
Address	
Postcode	Email
Telephone	

#### Supplier reference:

Company name	
Contact name	Account number
Address	
Postcode	Email

Supply any other information which you consider may be relevant to your application:

Comments
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# Application form **BPCA membership**

## Declarations

### Bankruptcy and liquidation

Have any officers of the company ever been involved as owners, principles or directors of any other previous business in any scheme or arrangement leading to the bankruptcy or liquidation of the organisation?

Yes  No

### Prosecutions and enforcement notices

Has your organisation been issued an enforcement notice by the HSE or Local Authority in the last three years? Note, having a prosecution or notice will not exclude your business from registration although a failure to declare one might.

Yes  No

### IF YES

Provide details and details of any corrective measures:

<b>Comments</b>          
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### Pesticides and products

Are all pesticides used or supplied registered under the Control of Pesticides Regulations 1986 (amended 1997) or under the Biocidal Products Registration?

Yes  No

Do you hold any products in quarantine that have been withdrawn through BPD or have become out of date?

Yes  No

### BPCA best practice and conduct

On acceptance of your application, do you agree to comply with:

BPCA Codes of Best Practice<sup>4</sup> (as a minimum require compliance with the relevant statutory legislation)

Yes  No

BPCA Code of Conduct<sup>4</sup>

Yes  No

Articles and Regulations of Association<sup>5</sup>.

Yes  No

Do you agree to undertake regular EN16636 audits (Servicing companies only)?

Yes  No



## Application form **BPCA membership**

### Subscriptions and fees

Subscriptions are based on UK turnover, which is to be declared at the time of application and, thereafter, within the annual returns. Turnover includes **services** - including general pest control, bird control and proofing, fly screening, EFK maintenance, consultancy, pest control training and fumigation (space and soil), and **products** - sales of pesticides, including on-line sales (ready-to-use, concentrate formulations and raw materials, fumigant gases) and related pest control equipment.

Any information on turnover will be kept confidential and is only used for the levying of subscriptions. **It will not in any circumstances be disclosed to anyone other than the association staff.**

Tick the appropriate subscription fee box:

	Relevant turnover	Subscription category	Subscription (net)	VAT (20%)	Subscription (gross)	Tick
Full membership Servicing, Manufacturing and distributors, Consultants	<£50k	1	£430.00	£86.00	£516.00	<input type="checkbox"/>
	£51k - £100k	2	£665.00	£133.00	£798.00	<input type="checkbox"/>
	£101k - £150k	3	£1,053.00	£210.60	£1263.60	<input type="checkbox"/>
	£151k - £225k	4	£1,604.00	£320.80	£1924.80	<input type="checkbox"/>
	£226k - £300k	5	£1,890.00	£378.00	£2268.00	<input type="checkbox"/>
	£301k - £390k	6	£2,231.00	£446.20	£2677.20	<input type="checkbox"/>
	£391k - £500k	7	£2,655.00	£531.00	£3186.00	<input type="checkbox"/>
	£501k - £650k	8	£2,923.00	£584.60	£3507.60	<input type="checkbox"/>
	£651k - £825k	9	£3,238.00	£647.60	£3885.60	<input type="checkbox"/>
	£826k - £1m	10	£3,552.00	£710.40	£4262.40	<input type="checkbox"/>
	£1m - £2m	11	£4,445.00	£889.00	£5334.00	<input type="checkbox"/>
	£2m - £3m	12	£5,319.00	£1063.80	£6382.80	<input type="checkbox"/>
	£3m - £4m	13	£6,200.00	£1240.00	£7440.00	<input type="checkbox"/>
	£4m - £5m	14	£7,099.00	£1419.80	£8518.80	<input type="checkbox"/>
	Over £5m	15	£8,852.00	£1770.40	£10,622.40	<input type="checkbox"/>
<b>Probationary Scheme</b>			£200.00	£40.00	£240.00	<input type="checkbox"/>
<b>Associate membership</b>			£853.00	£170.60	£1,023.60	<input type="checkbox"/>
<b>Observer membership</b>			£500.00	NA	£500.00	<input type="checkbox"/>
<b>BPCA Registered</b> (per team member)			£25.00	£5.00	£30.00	<input type="checkbox"/>

# Application form **BPCA membership**

## Payment information

Applicants, other than for the Probationary Scheme, are required to pay a processing fee (£180 inc 20% VAT) on application. Please note that on the assumption that your application is progressed successfully, the processing fee will be offset against your first period's subscription. Those joining the Probationary Scheme are requested to pay a full year's subscription on application.

<b>Cheque</b> Payable to BPCA	Tick <input type="checkbox"/>
<b>Credit or debit card</b> Please enter details below. We will contact you for further information prior to taking payment.	<input type="checkbox"/>
<b>Bank transfer</b> Contact the office for BPCA bank details	<input type="checkbox"/>

<b>Name on card</b>	<b>Company</b>
<b>Amount</b>	

Card number

## Signed

**THE INFORMATION I HAVE GIVEN IN THIS APPLICATION IS TRUTHFUL, COMPLETE AND CORRECT.  
THE ORGANISATION AGREES TO COMPLY WITH BPCA CODES OF PRACTICE, CODE OF CONDUCT AND  
ARTICLES & REGULATIONS OF ASSOCIATION:**

<b>Authorised signature</b>	<b>Date of application</b>
<b>Block capitals</b>	
<b>Position in company</b>	

Please complete and return to **British Pest Control Association, 4a Mallard Way, Pride Park, Derby, DE24 8GX**  
or **membership@bpca.org.uk**

## Notes

1. Full membership criteria available at [bpca.org.uk/membership](http://bpca.org.uk/membership)
2. Available to full members only. See a list of all qualifying member benefits at [bpca.org.uk/member-benefits](http://bpca.org.uk/member-benefits)
3. Acceptable Level 2 Award in Pest Management equivalents and CPD schemes can be found at [bpca.org.uk/membership](http://bpca.org.uk/membership)
4. You can see all BPCA Codes of Best Practice and the BPCA Code of Conduct at [bpca.org.uk/codes](http://bpca.org.uk/codes)
5. The BPCA Articles of Association available by request. Contact [membership@bpca.org.uk](mailto:membership@bpca.org.uk)

